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12 January 1954

MEMORANDUM FOR: Personnel Director

SUBJECT : PPD Suggestion Regarding Photostating the Report
of the Interview Form

25X1A 1. Subject idea was discussed with the following Security Office
25X1A representatives: [redacted] Chief, Special Security
Division; [redacted], Executive Officer; and [redacted]
Deputy Chief, Security Division. Generally, these individuals believe
that the following advantages will obtain if the Security Office were
furnished a copy of the Report of Interview form.

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a. The information recorded on this form represents opinions
of a skilled interviewer who is trained to evaluate applicants in
terms of qualifications and general suitability for CIA employ-
ment. Therefore, it represents a valuable observation and would
no doubt be a definite help in increasing the quality of a sub-
sequent security investigation. Frequently, trained recruiters
can spot certain deficiencies or questionable areas which in some
cases might possibly reduce the overall investigation time.

b. It would be a big help for the Security Office to know the
referral source (Item 5 of Interview Form) especially in those
cases of covert recruitment where the referral is made by a
cleared consultant. In these cases the applicant frequently lists
the consultant as a reference on the PHS and, in conducting the
investigation, it would help the investigator to know that such a
reference was responsible for the referral. (Note: paragraph 1
of PRD memo erroneously assumes that the referral source and the
recruiter are one and the same.)

c. It would also help to compare both the Report of Interview
Form and the PHS and possibly uncover areas of discrepancies. In
the former case, for example, the applicant may tend to exaggerate
whereas in filling out the PHS, (which he knows will be investi-
gated) he will hold to the line.

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2. The Security Office representatives, however, indicated that it would be a good idea for them to have a copy of the Report of Interview form only if it could be obtained without any additional work or expense, such as by having the recruiter make out an extra carbon copy. Normally, recruiters make out three copies of this form, which are distributed as follows: (1) Official Folder, (2) PPD File, (3) Recruiter. Using a portable typewriter, PRDS checked to see whether a fourth copy would be legible and this test showed the fourth copy to be very legible.

3. Although the Security Office representatives have indicated a negative reaction toward having the subject form photostated, they are interested in getting a copy of the form if it can be provided by the recruiter making out an extra copy. It is therefore recommended that PPD direct its recruiters in all future cases to prepare an additional carbon of subject form so that a copy may be furnished to the Security Office.



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Chief, Plans, Research
and Development Staff

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